

GOVERNMENT OF ODISHA
PANCHAYAT SAMITI: MALKANGIRI
E-Procurement Notice

Bid Identification No BDOMKG- 11 /2011-2012.

No 2834 /2011

Dated: 05.12.11

The BDO, Malkangiri invites quotations for supply of equipments for
Gymnasium at Sports complex at Malkangiri, Dist: Malkangiri

Sl.No	Name of the work	Period of supply	Last date & time of receipt of Bids	Mode of receipt of Quotation
1	Supply of Equipments for Gymnasium at Sports Complex-Malkangiri , Dist: Malkangiri	60 days from the date of confirmation order.	26.12..2011 4.00 PM	By Regd. or Speed post

Further details can be seen from the Website – <http://malkangiri.nic.in> from 06.07.2011 to 16.00 Hours of 24.12.2011.

Last Date of opening of Tender Quotation on 27.12.2011 at 11.00 AM.

— Sel —
Block Development Officer
Malkangiri

Memo No 2835 /2011

Dated: 05.12.11

Copy to the Editor **Pragativadi & AnupamBharat** with a request to publish the notice for one day only . Complementary copy of the Newspapers containg the notice may be sent to this office for reference and record.

— Sel —
Block Development Officer
Malkangiri

Memo No 2836 /2011

Dated: 05.12.11

Copy to the District Informatics Officer, NIC, Malkangiri for information. He is requested to Up-load the information in the Website –<http://malkangiri.nic.in> The soft copy is enclosed herewith for your kind necessary action.

— Sel —
Block Development Officer
Malkangiri

Memo No 2837 /2011

Dated: 05.12.11

Copy submitted to the P.D, DRDA, Malkangiri for kind information.

— Sel —
Block Development Officer
Malkangiri

Table of Contents

SI No	Details	Page
1	Brief Details and Due date of the Tender	1
2	Terms & Conditions	2&3
3	Earnest Money Deposit (EMD)	4
4	Security Deposit	4
5	Warranty	4
6	Payment Term / Mode of Payment	4&5
7	Penalty Clause	5
8	Price Negotiation	5
9	Validity of Prices	5
10	Price Preference	6
11	Lead Time	6
12	Inspection Clause	6
13	Exit Clause / Termination of Purchase Order	6
14	Rejection of Bids (RFI & COMMERCIAL BID)	6&7
15	Product Details	7
16	Delivery Schedule / lead Time	6
17	III Terms & Conditions Applicable for Commercial Bid (COMMERCIAL BID)	8
18	Method of Quoting	7&8
19	Evaluation Criteria	8
20	Other Terms & Conditions	8
21	Arbitration & Jurisdiction	8
22	Submission of Invoices for Payment Purpose	8
23	Intention to Quote	8
24	Annexure 'A' – Company profile/ Pre-qualification details/ Product Specifications	9
25	Annexure 'B' & Compliance to the Technical Requirements of the Tender	10
26	Annexure 'C' - Commercial Bid Formats	11
27	Annex "D" Common Note for Commercial Bid / certificate of compliance to terms	11

Dear Sirs,

Sub : Gymnasium Equipment

Panchayat Samiti, Malkangiri invites quotations under Two Bid System (Technical Bid & Commercial Bid) for supply of Equipments for their Gymnasium as per the following details:

Tender Closing date/time :-25.12.2011 4.00 PM

Technical Bid opening Date & Time :-27.12..2011 11.00 AM.

1. SEALED /CLOSED COVER - I: TECHNICAL BID

To be superscribed with "TECHNICAL BID for Tender Ref# Gym due on 25.12 .2011 and must contain the Tenderer's response as per the requirements specified at Annexure 'A' (Pre-Qualification) and Annexure 'B'.

2. SEALED / CLOSED COVER – II ; COMMERCIAL BID (COMMERCIAL BID).

To be super scribed with "COMMERCIAL BID for Tender Ref # Gym due on 25.12.2011, and must contain the Tenderer's response as per the requirements Specified at Annexure 'C' & Annexure 'D'.

THE TWO SEALED / CLOSED COVERS (i.e. ONE SEALED / CLOSED COVER FOR THE TECHNICAL BID, AND ANOTHER SEALED / CLOSED COVER FOR THE COMMERCIAL BID) SHOULD BE FURTHER PUT IN A SEALED / CLOSED MASTER COVER SUPERSCRIBED WITH THE TENDER #, TITLE, AND THE CLOSING DATE, ALONG WITH THE NAME AND EMAIL ID OF THE TENDERER'S CONTACT PERSON

3. TERMS & CONDITIONS

a) Quotations should be submitted on or before the closing date and time at the Following address:

Office of the B.D.O, Malkangiri Dist : Malkangiri ,ORISSA. Pin: 764048
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b) The tenderers, or their authorized representatives, would be permitted to attend the opening of the Tenders. The representatives must carry a letter of authority or any other valid document from the tenderers, authorizing them to attend the tender opening, failing which they will not be permitted to participate in this process.

- c) The tenderers should sign on all pages of the Technical Bid and the Commercial bid. Unsigned Bids are liable to be rejected.
- d) In case the Commercial Bid and the Technical Bid are enclosed in the same envelope in an open condition instead of in two separate sealed / closed envelopes, such Bids are liable to be rejected.
- e) The Bids should be neatly presented. Corrections, if any, should be duly authenticated with full signature of the person who has signed the Bids, failing which such Bids are liable to be rejected.
- f) On the date of opening of the tender only the Technical Bids would be opened, and the Commercial Bids would be kept in the custody of Panchayat Samiti, Malkangiri in the same sealed /closed covers as received from the tenderers.
- g) The Commercial Bids of only those tenderers, who qualify in the Technical Bid evaluation would be opened at a later date, which would be notified in advance to the successful tenderers.
- h) Rate of Group B to be quoted per kg. Basis.
- i) Commercial Literature /Catalogue / Photographs or CD/DVD and full details of the equipment quoted for should be attached with Technical Bid – indicate the model no etc.. if applicable
- j) The bids would be accepted from the invited suppliers / distributor.
- k) Panchayat Samiti, Malkangiri reserves the right to accept or reject any or all offers without assigning any reason.
- L) Panchayat Samiti, Malkangiri reserves the right to award the contract to one or more successful tenderers.
- m) In the event of default in supply, Panchayat Samiti, Malkangiri reserves the right to cancel the order and to claim damages from the successful tenderer, and also reserves the right to award the contract to another vendor at the cost and risk of the successful tenderer.

n) Amendments and clarifications, if any, to this tender will be advised to invited suppliers / distributors only . This tender is also hosted on the website of NIC,Malkangiri at <http://malkangiri.nic.in> , For changes , if any , the revised version of tender will be uploaded on website .The tenderers are, therefore, advised to visit NIC,Malkangiri website regularly till the date of closing of the tender. The last amendment, if any, will be hosted a minimum of seven days before the closing date of the tender.

o) The Technical Bid should not contain any indication of the price. In case an indication of the price quoted is included in the Technical Bid, the quotation is liable to be rejected without any reference to the tenderer. No correspondence will be entertained in this regard.

p) Earnest Money Deposit (EMD)

There is no EMD against this tender – also no tender document fee.

q) Security Deposit

i. The tenderer who qualifies for award of PO will have to deposit with Panchayat Samiti, Malkangiri 10%of the total value of the Purchase Order towards interest free Security Deposit during warranty period, within 2 weeks of receipt of the Purchase Order. The Security Deposit is to be paid by a Bank Draft or Banker's Cheque in favour of the Block Development Officer, Malkangiri, payable at Malkangiri, or by execution of a Bank Guarantee for an equivalent amount. The expenses incurred towards submission of Security Deposit / Bank Guarantee will have to be borne by the tenderer.

ii. The Security Deposit / Bank Guarantee will be refunded / returned after warranty period after adjusting for penalties, if any, that may be imposed under the terms of the Purchase Order.

r) Warranty

Warranty of the Equipments / products should be for minimum of 03 years from the date of installation and price quoted should be inclusive of same Please also propose as optional your submissions for the 05 Years 'Post warranty period' comprehensive maintenance support – if opted for the Maintenance contracts will be entered into separately - the suppliers are thus expected / required to support the equipments during the 03 years warranty period (included in quoted price) and 05 years post warranty period at agreed price / charges , if opted for.

s) Payment Terms

Payment – 80 % will be made against delivery of equipments and balance 20 % will be made within 30 days of receipt / installation of equipments.

t) Penalty Clause/ Liquidated Damages:

In case of delay in delivery/ installation or refusal to make good the defects during the warranty period the penalty / liquidated damages will be charged from the defaulting tenderer at the rate of 1/2% (half percent) per week or part thereof, subject to a maximum of 10% (Ten Percent) Panchayat Samiti , Malkangiri further reserves the right to cancel the Purchase Order in the event of non supply / delayed deliveries

u) Price Negotiation

The tenderers are advised to submit their best quotes in response to this tender. Panchayat Samiti, Malkangiri , however, reserves the right to carry out negotiations in exceptional cases with the tenderer who has been evaluated by B.D.O, Malkangiri as having offered the best /most competitive / lowest bid(s) in response to the tender.

v) Validity of Prices

i. Quotations should be valid for a period of 90 days from the closing date for submission of bids and all the prices should be firm and no revision in the prices will be allowed after the bids are opened.

ii. Price quoted should be inclusive of free delivery of equipment. It should include installation charges and minimum warranty period of 03 years quoted.

iii. The quantity to be ordered could vary by +/- 15% from that as indicated in the tender. The vendor has to maintain the quoted price for this variation in quantity.

iv. The price offered should remain firm till completion of the delivery of the quantity as ordered. No request for increase in price shall be entertained during this period except on account of increase in statutory duties, taxes, etc., if imposed by the Govt. of India.

v. The tenderers should commit to pass on the benefit to Panchayat Samiti, Malkangiri of reduction in statutory duties, taxes, etc, by the Govt. of the country of origin of the items and /or by the Govt. of India, during the period of validity of the Purchase Order.

t) Price Preference (SSI Units Only)

SSI Units in India registered with the EPM rate contract under its Single Point Registration Scheme will be eligible for price preference up to 15% over the quotation of large scale industries as per the Government of India guidelines. However, the eligible SSI Units (registered with NSIC) would be required to match the lowest (L1) Price quoted by the Large Scale Unit(s). This benefit will be extended to those SSI units registered with EPM rate contract as on the date of closing of this tender. SSI units that may obtain registration with the EPM rate contract subsequent to the date of closing of this tender would not be extended the benefit of such registration against this tender.

u) It is to be noted that all costs incurred in the preparation and submission of the tender including any development costs related to discussions / demonstrations / trial / tests etc.. and the cost of shipment to Panchayat Samiti, Malkangiri to be borne by the tenderer.

w) Lead Time:

Lead Time with reference to the Delivery and installation Schedule as specified at page 6 of the tender is to be complied with by the enterers – the maximum lead-time for the same is 60 days from date of confirmation of order.

x) Inspection Clause:

i. Inspection of enterers' facilities at the time of evaluation of the Technical Bids: Panchayat Samiti, Malkangiri reserves the right to inspect at its cost the facility / facilities of the tenderers in order to assess their infrastructure and capability to supply and deliver in accordance with the delivery schedules. Panchayat Samiti, Malkangiri further reserves the right to inspect the facility of the tenderer, who has been awarded the Purchase Order, to see and confirm that the proper right quality product / equipment is meant for supply to Panchayat Samiti, Malkangiri.

ii. Quality Inspection & Rejection after release of Purchase Order :

a) The equipments not meeting the specifications, or deficient in any other respect, shall be rejected at the time of inspection.

b) If any defect is detected after receipt and acceptance of items up to one year from delivery, such defective will be rectified by the tenderer at his cost, and the same should be free of charge within one month from the date of reporting..

c) In the event the product supplied is found to be unacceptable due to deficiencies, etc., Panchayat Samiti, Malkangiri reserves the right at its sole discretion to cancel the Purchase Order, and to withhold payments / levy penalty for such shipments

d) B.D.O, Malkangiri also reserves the right to cancel / amend the Purchase Order / quantity , in part or full for changes in our requirements , if any.

x) Exit Clause / Termination of Purchase Order:

The Purchase Order may be terminated under the following circumstances:

i. In the event of unsatisfactory performance/ inability to supply the Purchase Order shall be terminated with one fortnight's notice. ii. If there is a change in Panchayat Samiti, Malkangiri requirement, the Purchase Order shall be amended / terminated with one months advance notice.

Y) REJECTION OF BIDS

The Technical Bid & Commercial Bid are liable to be rejected forthwith without evaluation of the tender response on the following grounds:

i) If the bids have been received after due date and time of closing of the tender.

ii) If only the TECHNICAL BID has been received and COMMERCIAL BID has not been received and vice versa.

- iii) If the TECHNICAL BID & COMMERCIAL BID have been received by fax or email or Speed post
- iv) If the TECHNICAL BID & COMMERCIAL BID have been received unsigned.
- v) If the TECHNICAL BID or COMMERCIAL BID has been received in an open condition.

4) PRODUCT DETAILS / QTY / SPECIFICATIONS:

(CARDIO)	
PRODUCT	QUANTITY
1..Motorized Treadmill	02 Nos
The above Cardio equipment must be made by namely, Viva, 6hppeak(3hpcontinuous)AC motor22"x61"running surface speed 1.5 - 16kmph Incline0-15 %.6wondow display showing time,speed,distance,incline,calories,heart rate & matrix running 10 programmes.5 speed & incline hot keys heavy duty running belt double phenolic heavy cushioned deck maximum user weight 160kgs.	

5) REQUIRED DELIVERY SCHEDULE /LOCATION:

The Equipment should be delivered within 60 days of confirmation of order and installed at Office of the Project Director , D.R.D.A, Malkangiri ,Po/Dist : Malkangiri , State : Orissa. 764048.

6) TERMS & CONDITIONS AS APPLICABLE TO THE COMMERCIAL BID (COMMERCIAL BID) :

- a) Rates should be quoted as per the formats as given at Annexure 'C'
- b) The commercial bid should contain only price details of the equipments quoted with all other related cost such as installation, transportation cost, warranty included, etc.
- c) Please indicate VAT, Taxes, etc, if applicable, otherwise rate quoted will treated as nett (inclusive of taxes).
- d) Rate quoted should be inclusive of free delivery, installation at Sports Complex, Malkangiri, Po/ Dist : Malkangiri , State : Orissa. 764048.
- e) Rate quoted should include minimum 3 years warranty.
- f) Unconditional discounts, if any, should be clearly indicated, and would be applied to the quoted price during evaluation.
- g) Conditional discounts, if offered, will not be considered for the evaluation.

h) METHOD OF QUOTING:

The Commercial Bid is to be submitted in a sealed / closed envelope super scribed with "COMMERCIAL BID for TENDER # _____, Tender due on _____". It should be submitted in the format as given at Annexures 'C'.

The following points and the Note to Annexure 'C' on page 11 are to be noted while submitting the Commercial Bid (COMMERCIAL BID):

7) EVALUATION CRITERIA:

Technical Bids (TECHNICAL BID):

The Technical Bids would be first evaluated for company profile as specified at Annexure 'A' and Compliance to the Pre Qualification of the Tender as indicated at Annexure 'B' including but not limited to verification of their capability to deliver in accordance with the delivery schedule as spelt out at page 8 of the tender, etc. B.D.O, Malkangiri reserves the right at its sole discretion to seek whatever information, document etc. from the tenderer as it may consider necessary for the purpose of evaluation of the bids.

Commercial Bids (COMMERCIAL BID):

The Commercial Bids of only those tenderers who qualify and are short listed on evaluation of their Technical Bids (TECHNICAL BID) would be opened. The date and time of opening of the Commercial Bids would be intimated in advance to the tenderers who have qualified in the Technical Bid evaluation and their authorized representatives only would be permitted to participate in the opening of the Commercial Bids. Commercial Bids should be submitted strictly as per the format given at Annexure 'C' & 'D' only. The detailed procedure / method of quoting and criteria for evaluation of the Commercial Bids have been explained under 'Method of Quoting' at page 08 and under 'Common Note' at Annexure 'D' on pages 23 of the tender.

8) Other Terms & Conditions:

a) **ARBITRATION:** Any dispute arising between the parties in respect of the construction, interpretation, application, meaning, scope, operation or effect of this document or the validity or breach thereof, shall first be settled by mutual consultation.

b) **JURISDICTION:** Any dispute whatsoever shall be subject to the jurisdiction of the courts of Malkangiri, Orissa , only.

c) **Submission of Invoices for Payment Purpose:** Details pertaining to the submission of invoices will be provided to the successful Tenderer on whom the PO has been released.

9) Intention to Quote:

The tenderers are requested to confirm their intention to quote / regret by email to oribmalkangiri@gramsat.nic.in .If the quotations are forwarded by courier, the related despatch details may be intimated (for the information of B.D.O, Malkangiri) by email oribmalkangiri@gramsat.nic.in We look forward to receiving your best / most competitive proposal /quote as per this tender document.

Thanking You

Sd /- 05.12.11.

Block Development Officer,
Malkangiri

TECHNICAL BID - ANNEXURE 'A'

TABLE I – COMPANY PROFILE DETAILS :

(Please attach relevant documents)

Sr. #	Name of the Party, Address & /Tel. No. / Fax No. (in BLOCK letters)	Status of the Party(Proprietorship / Partnership / Limited Company)	Name of the Proprietor Partner / Managing Director (as the case may be, to be indicated).	Any other relevant information

TABLE II - PRE-QUALIFICATION :

Sr. #	Qualification Criteria	Complied (Yes/No)
01	The tenderer should have supplied similar type of equipments to other institutional organizations / reputed clients in last 3-4 Years (Documentary proof to be provided) Alternatively, endorsements / certificates from the concerned clients indicating of similar types of Gym Equipments supplied by the tenderers to them	
02	Distributorship / Resellers / dealership/ agency arrangements & certificates	
03	Credential from industry / Health / Sports association, if any	
04	Submitted copy of PAN Card – Income tax clearance certificate Sales Tax /VAT registration etc..	
05	Delivery/ installation Lead time from the date of order (max 60 days)	
06	Minimum Warranty 03 years and further 05 years Maintenance support to be provided	

TABLE III – PRODUCT OFFERED:

(CARDIO)		
Specifications (a Reasonable Variance of say + / - 5 % is acceptable)	Brand / Make / Model , if any , offered	Comply Specifications Yes / No
1..Motorized Treadmill		
The above Cardio equipment must be made by namely, Viva, 6hppeak(3hpcontinuous)AC motor22"x61"running surface speed 1.5 - 16kmph Incline0-15 %.6wondow display showing time,speed,distance,incline,calories,heart rate & matrix running 10 programmes.5 speed & incline hot keys heavy duty running belt double phenolic heavy cushioned deck maximum user weight 160kgs.		

TECHNICAL BID - ANNEXURE 'B'

COMPLIANCE TO THE TERMS OF THE TENDER

Sr. #	Subject	Complied (Yes / No)
1	Acceptance of the Payment Terms as stated at page 4 of the tender	
2	Acceptance of Validity of Prices clause as stated at page 5 of the Tender.	
3	Acceptance of Inspection Clause as stated at page 6 of the Tender.	
4	Acceptance of Exit/Termination Clause as stated at page 6 of the Tender.	
5	Acceptance of terms of delivery / lead time.	

In order to qualify for evaluation of the Commercial Bid, the tenderer has to meet the requirements listed at Annexure A & B above. Please attach all your product catalogues / brochure in the technical bid envelope.

Please also note following for Annex – “A” & “B”

1. The tenderer is required to fill in all the rows of the above two Tables I, II & III.
2. In case a particular row is not applicable, a “Not Applicable” endorsement is to be made in that particular row.
3. In order to qualify for evaluation of the Technical Bid, the tenderer has to provide information and to comply with the requirements as listed at Table I , II and III – **as also must quote for all the items of the respective group interested in**
4. If required / feasible Air India logo and Tag No. should be affixed on all the equipments w/o extra cost.

CERTIFICATION

It is certified that we have studied and understood the terms and conditions of the tender, and we agree to abide by the same

Name of the Tenderer :

Tenderer's Seal & Signature :

COMMERCIAL BID

ANNEXURE 'C' – (CARDIO)

Items description/ per tender tech spec	Quantity	Rate per Unit	VAT, Taxes,etc	Total
Motorized Treadmill	02 NOs			

In order to consider / qualify, the tenderer must quote for the above item

**Annexure –“D”
COMMON NOTE to ANNEXURE 'C'**

a. Panchayat Samiti, Malkangiri will not accept inclusion of any additional costs, if requested for after opening of the tender.

b. Please indicate VAT, Taxes, etc if applicable, otherwise the rate quoted will be treated as nett (inclusive of taxes).

c. The rate quoted should be inclusive of free delivery and installation at Sports Complex, Malkangiri.

d. The rate quoted should include minimum 3 years warranty.

e. **Increase in Govt. Duties / Levies etc.** if any, that may be applied by the Govt. of India, after the award of the contract, **will be borne by Panchayat Samiti, Malkangiri**, if requested for by the tenderer, subject to the tenderer providing documentary proof of the same.

f. **In case of any decrease in Govt. Duties / Levies etc.** by the Govt. of the country of origin of the goods, and / or by the Govt. of India after award of the contract, the benefit of the same **should be extended to Panchayat Samiti, Malkangiri** by the tenderer.

g. Submission of incorrect or incomplete information or with arithmetical errors in compilation of the data, would be at the tenderer's sole risk, and the decision of Panchayat Samiti, Malkangiri in such cases would be final and binding.

CERTIFICATION of compliance to terms

Certified that:

1. There are no hidden costs to Panchayat Samiti, Malkangiri over and above that indicated above.
2. We agree to hold the quoted prices firm till completion of supplies against the Purchase Order.
3. We agree to hold the quoted prices firm for a variation in quantity by plus or minus 15 per cent from the quantities as indicated in the tender.
4. We agree to extend to Panchayat Samiti, Malkangiri the benefit of reduction in statutory duties, levies, etc., if notified by the Govt. of the country of origin of the items and / or by the Govt. of India, during the period of validity of the Purchase Order.
5. We have read, understood, and agree to comply with all conditions as indicated in the Note at Annexure 'C'.

Name of the Tenderer :

Tenderer's Seal & Signature :